



Bringing out the best in every one

# NCBIS

Since 1978

NEW CAIRO BRITISH INTERNATIONAL SCHOOL



## PRIMARY SCHOOL HANDBOOK 2021-2022

[www.ncbis.co.uk](http://www.ncbis.co.uk)



<https://www.facebook.com/New.Cairo.British.International.School/>

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## SECTION 1

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On behalf of the whole Primary team, I am delighted to welcome you to NCBIS Primary. In order to help you and your family settle into NCBIS as quickly as possible, we have created this handbook in collaboration with some NCBIS parent volunteers.



Our motto is ***Bringing out the best in everyone*** and this is our aim for your children and for you and our staff. NCBIS is a family school and we are proud of the community spirit that we have fostered. We want parents to be involved and look forward to seeing you all around school.

NCBIS Vision Statement
In 2027 NCBIS will be the first school of choice in Cairo, providing unrivalled experiences that will enable all students to follow their passions and become successful, caring citizens and leaders in tomorrow's world".
NCBIS Mission
To provide a learning environment that supports academic achievement whilst promoting personal growth through the attributes of the IB Learner profile, within a caring international community committed to the traditional values of honesty, courtesy, respect, integrity and fair play.

Matt Walsh

Head of Primary

## Leadership Structure

<b>Trudie Masterson</b>	Principal
<b>Matt Walsh</b>	Head of Primary
<b>Christina Seeley</b>	Deputy Head (Academic)
<b>Rachael Small</b>	Deputy Head (Pastoral)
<b>Kirsten Rockingham</b>	Nursery Year Group Leader & Art/DT Subject Leader
<b>Cathie Walsh</b>	Reception Year Group Leader & EYFS Subject Leader
<b>Charlotte Karara</b>	Year 1 Group Leader / HPL Primary Leader
<b>Luke Chesters</b>	Year 2 Group Leader & English Subject Leader
<b>Claire Purdy</b>	Year 3 Group Leader & Science Subject Lead
<b>Trevor Kearsley</b>	Year 4 Year Group Leader
<b>Nooshin Behbod</b>	Year 5 Year Group Leader
<b>Mariana Cooke</b>	Year 6 Group Leader & Humanities Subject Leader
<b>Michelle Brazil</b>	PSHE Subject Leader
<b>Sara Nicholls</b>	Maths Subject Leader
<b>Alex Stagogiannis</b>	Head of MFL
<b>James Lowe</b>	Director of Sports
<b>Olga Kes</b>	Head of Dutch
<b>Claire Simpson</b>	Head of Inclusive Learning

## NCBIS Curriculum

At NCBIS in the Primary school, we teach an enhanced version of the National Curriculum for England. The curriculum has been specifically tailored to the school, the students and the context to achieve the NCBIS mission. It is a 21st century curriculum, perfect for international students in a high achieving, multicultural setting.



We are careful to ensure a broad and balanced curriculum including specific and structured progression in all of the following subjects:

Early Years	Communication and Language	Physical Development	Personal, Social & Emotional Development
Literacy	Mathematics	Understanding the World	Expressive Art and Design

Primary	English	Mathematics
Science	History	Computing
Geography	Art	Design Technology (DT)
Modern Foreign Languages (MFL)	Physical Education (PE)	Personal, Social Health and Economic Education (PSHE)
Drama	Music	

The learning is planned by the teachers around topics. This allows lots of links to be made between the different subjects though inquiry-based learning or project-based learning.

An example of a good cross-curricular project is where the Y4 students made dragon-proof shields as part of their Dragons topic. They read stories about dragons and researched different kinds of dragons. Then had to use DT, science, maths and art skills to design and make a thermally insulated shield that fit their arm well.



**Hands-on, collaborative**



**Student voice**



**21st century technology**



**Fun!**

The figure on the following page shows the topics for each year group. All of these topics will include rich, high-quality cross curricular learning.

## Primary Topic Map - Early Years

Theme Key		HE =Helping the Environment		STEM = STEM		IM = International Mindedness	
		T1.1	T1.2	T2.1	T2.2	T3.1	T3.2
<b>Nursery</b>	Getting to know me		The senses	The Gruffalo	Vroom vroom choo choo	<span style="background-color: #3498db; color: white;">Not a Box</span>	Dinosaur Rumpus
	Colours and patterns all around		<span style="background-color: #e74c3c; color: white;">Celebrations</span>	<span style="background-color: #3498db; color: white;">Jaspers Beanstalk</span>	<span style="background-color: #76b82a; color: white;">The very Hungry Caterpillar</span>	Dear Zoo	Jobs people do!
<b>Reception</b>	Nursery Rhymes		Jack and the Beanstalk	Goldilocks and the 3 Bears LRRH	<span style="background-color: #76b82a; color: white;">Farms</span>	Julia Donaldson Pirates	Once upon a time -Nick Sharratt
	<span style="background-color: #e74c3c; color: white;">Pete the Cat Mouse Paint</span>		Little Polar Bear	<span style="background-color: #3498db; color: white;">The 3 Little Pigs</span>	We're sailing down the Nile		

## Primary Topic Map - Key Stage 1

		T1.1	T1.2	T2.1	T2.2	T3.1	T3.2
<u>Year 1</u>	All about me Super Heroes		Up, Up & Away Castles, Towers & Turrets	Journey Around the World Up in Trees, Down in Seas		Our Wonderful World	Nutty Scientists
<u>Year 2</u>	Body and Mind		The Changing World	Let's Celebrate	Outside the Box	Skylines	Romans and Ruins

## Primary Topic Map - Key Stage 2

	T1.1	T1.2	T2.1	T2.2	T3.1	T3.2
<a href="#">Year 3</a>	Mighty Metals	Hello H <sub>2</sub> O	Modern China	Chocolate	We came We Saw We Conquered	The Olympics
<a href="#">Year 4</a>	Dragons	Space	Natural Disasters	Ancient Egypt	Rainforests	Transport
<a href="#">Year 5</a>	Awesome Africa	Frozen kingdoms	Heroes and villains	Refugees and Displaced People	Body systems	Baghdad: house of wisdom
<a href="#">Year 6</a>	Lights, Camera, Action	Journeys through Time	Egypt in the Common Era	Global Goals	Exhibition	Changes

The three themes running through the curriculum from Early Years to Year 6 are Helping the Environment, International Mindedness and STEM (Science, Technology, Engineering and Maths).

As they go through the school, the students build on knowledge, skills, attitudes and behaviours in these 3 areas to become caring, responsible, proactive people who have the skills and motivation to be successful and solve problems to create a brighter future.

The curriculum and the themes link well with the IB Learner Profile which incorporates 10 characteristics that we aim for our students to exhibit.

IB Learner Profile		Knowledgeable
Reflective	Curious	Balanced
Communicator	Thinker	Open-Minded
Risk-Taker	Principled	Inquirer

## Abbreviations Explained!

**COBIS** - Council of British International Schools  
**CAS**- Creativity, Activity, Service (this is a project for secondary students)

**CIS** - Council of International Schools  
**ISI** - International Schools Inspection

**ECA** - Extra Curricular Activities (activities offered at the end of the school day for all students)

**PG** - Parents Group

**PGL** - Peter Gordon Lawrence - Adventure school trip Y6

**EYFS**- Early Years Foundation Stage

**KS1**- Key stage 1 (Years 1-2)

**KS2**- Key Stage 2 (Years 3-6)

## Key dates and calendar

Key dates for the school year will be shared with you via the whole school Google calendar. This is always available from the school website, [www.ncbis.co.uk](http://www.ncbis.co.uk)

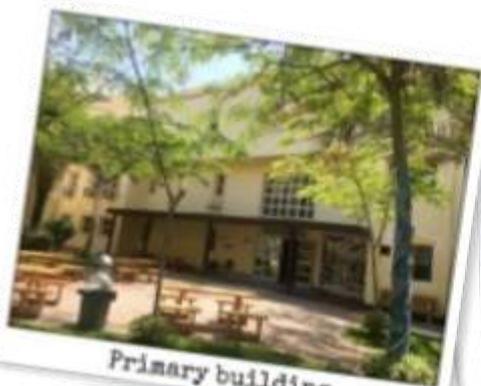
Key dates are also posted in the Upcoming Events section in the NCBIS Newsletter including the Primary School weekly bulletin.

Please do note that as Egypt, our host country, is a predominantly Muslim country, many of the public holidays are determined by the phases of the moon. This also means that holidays are subject to change at late notice. If there is a possibility of a holiday date changing, this will be identified on the calendar by the use of colour key; red for public holiday, pink for possible holiday, blue for confirmed holiday. NCBIS follows the bank holidays and announces the dates at the same time as HSBC bank.

Calendar **abbreviations explained!**



School facilities



Primary building



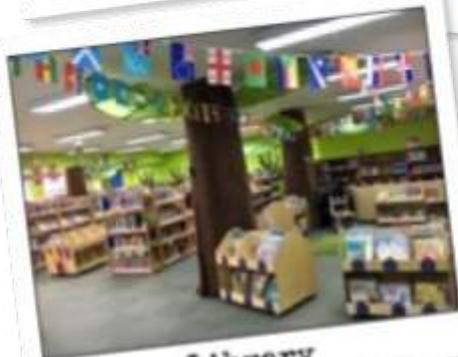
Pergola



Big field



Playground



Library



Swimming pool



Early years



Early years



Music rooms



Auditorium



Auditorium



Music rooms

## School Uniform

Our uniform shop is open from Sunday to Wednesday 7:30 am - 3:00 pm and Thursday 7.30 am - 2.30 pm. It is located to the left of the main reception area.



### Primary School Uniform:

- school trousers, shorts (for boys & girls) or skirts (girls)
- school polo shirt, long or short sleeved (any vest or t-shirt worn underneath should be white or black)
- school jumper or cardigan
- plain, all-black footwear (no boots or open-toe sandals)
- plain black, white, black or grey ankle socks, plain black, white or grey tights (no leg warmers or leggings)
- hat/cap with a brim/visor for sun protection



**P.E. Uniform:**

House T-shirt

School PE shorts

Tracksuit (optional)

White, grey or black socks

Trainers

Swimming costume – one piece for girls, for boys swimming trunks or shorts no longer than knee length and suitable poolside footwear to change into

**Please purchase the school uniform from the school uniform shop.**

Please ensure all items are clearly labelled with your child's name and class. Permanent pens for labelling are available at the main school reception and the Primary Office.

**Hair:** Should be kept neat, appropriate for school. All pupils with long hair (both genders) must have it tied back.

**Makeup:** No makeup or nail varnish is allowed.

**Jewellery:** One pair of studs in the lobe of each ear may be worn. No other piercings are permitted. Earrings must be removed before the start of PE lessons.

## School bag checklist

Please ensure that all items are labelled with your child's name and class in permanent pen.

Reuseable water bottle  
Hat  
Swimming kit (on appropriate days)  
Munch and crunch snack  
Suitable lunch/lunch  
box or money for  
canteen ticket  
Planner  
Reading book  
Spelling list (as and  
when needed)  
Home Learning Menu



## Student Planners



Each student receives a student planner at the start of the year. This book is the main place for home school communication. There is space each day/week to record homeschool reading. There is also a weekly reflection section in the planner. This is for the children to complete at home, when discussing their week at school with you at home. You will find all relevant log-in passwords in the planner also.

## Lunch and School Canteen

Children have the option to bring their own lunches and snacks from home, or to eat from the school canteen. Children eat their lunches outside in our pergola area. All lunch boxes and water bottles should be clearly labelled with your child's name and class. If children bring their lunch and snack from home it is vital NOT to bring any nuts, or nut based products as NCBIS is a nut-free school as some children at school have severe allergies to nuts.

Snacks including fruit juices, water and other hot and cold lunches can be purchased in the school canteen during break times. Items are purchased using tickets which can be bought for 5, 10, 20 or 50 EGP. The students then use the tickets to buy their choice of food and any remaining credit on the ticket can be used for their next visit.



## Dropping off and collecting your child

### Outline of the school day

7.30am	Students are supervised on-site by teaching staff in the Early Years area for Reception children and on the back field for Years 1-6.
7.50am	Pupils move to their classes with their Class Teacher or Teaching Assistant (TA).
10.10-10.50am	First break (snack and play)
12.50-1.30pm	Lunch and play
2.30pm	Teachers lead children to their buses or car pick up. Parents of Reception children collect them from the Early Years play area. Parents of Y1-6 students can collect them from the back field. If you are delayed in collecting your child(ren) for any reason, your child will be taken to the Primary Office at 2.40pm.

If your child is late in the morning they need to sign in at the Primary Office.

### Collecting your child

If your child is collected by a driver, the driver needs to park at the back gate and come into school. All drivers must have a school issued ID.

Children travelling by bus are accompanied to the bus point.

If your child has an ECA, pick up time is at 4:00pm and you should collect your child from outside the primary building. If your child takes the bus they will be taken to their bus monitor by their ECA leader.

## NCBIS Handbook

Students in Year 5 and 6 who are not being collected by parents may make their way independently to their departure point/ECA, providing they can do so reliably and safely.

- School gates



- Main gate: This is the car drop off point with a car lane which is controlled by our security staff. Cars must only stop when in the car lane, and must otherwise not block the road. Cars may not wait here with drivers- they must use the back gate for this and come to collect the students as mentioned in the previous page.



## Transportation

The school has its own Transportation Office on site and the day-to-day operation is run by our transportation manager who is supported by a team of three full-time staff to ensure good communication and service to bus users. School bus fees are paid in advance every year.

Students are picked-up and dropped home directly to and from their residential address at scheduled times. Every care is taken to ensure buses use the most efficient routes.

Each bus has a bus monitor whose primary duty is to ensure the safety of the children whilst riding the bus: meet children, help store the school bags (for Year 3 and below) and ensure the child is properly seated with safety belts on. The bus monitor will stay with the children under all circumstances. In cases of poor behaviour and discipline issues whilst on the bus, parents will be informed and may be asked to come to school to discuss the matter with the Deputy Head Teacher.



If a student's behaviour is consistently compromising to the safety and comfort of other bus users, access to the bus service may be withdrawn for a specified period. If it is felt that a student's behaviour continues to endanger the trip or other passengers, a permanent ban may be issued.

At the start of the new academic school year, the Transportation Department will inform parents of the route and pick up times for the students. During the term, any changes will be advised by phone, but the Transportation Department. Where the bus is significantly delayed, the Transportation Department will inform the parent and update them of the expected arrival time.

If, as a parent, you need to change your child's travel arrangement on any one given day, parents must inform the Transportation Office and the Primary Office no later than 12pm that day. To avoid misunderstanding or breakdown in communication. To avoid misunderstanding or breakdown in communication, please do not give verbal messages through the bus monitor. Students or domestic helpers are not permitted to contact the Transportation Department to change their schedule.

Transportation Department contact:

[buses@ncbis.co.uk](mailto:buses@ncbis.co.uk)

## Lost property



To avoid having lost property, we advise that all clothing, lunch boxes and water bottles are clearly labelled with permanent marker.

However if you find that your child has lost a belonging, we advise you to first check the classroom and check with the class teacher. If you do not find it here, then you can visit the lost property office.

This is located on the left hand side of the main school entrance gates.

We are looking for volunteers to help us to return lost items to our children. If you have time available towards the end of the school day, please let us know via the Primary Office.

**[primaryoffice@ncbis.co.uk](mailto:primaryoffice@ncbis.co.uk)**

## Adults on site

All Parents and Visitors are requested to wear school issued ID badges at all times whilst on campus. Visitors should not enter the school during the working day unless they have a prior appointment or are attending a school event.

Should you wish to speak to any member of staff, however briefly, please make an appointment through the Primary Office and we will be happy to arrange a mutually convenient time and location for a meeting.



We encourage parent support both in academic and non academic activities in school. If you are interested in volunteering or feel you have an area of skill or expertise that you would like to share with us, please contact Mrs. Small at [deputyheadofprimary@ncbis.co.uk](mailto:deputyheadofprimary@ncbis.co.uk)

## SECTION 2

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### Being school ready!

We are very proud of our academic and pastoral team at NCBS, who all encourage and expect our students to develop their independent skills year upon year.

In our Primary School, children learn to take responsibility for their own learning and behaviour.

Children are encouraged to pack and unpack their own school bags both at home and school so they are organised for the day ahead.



## Class timetables

The primary timetable has been adapted this year to make the most of the optimal learning time in the morning and shorten the afternoon, which was very long for the primary students.

Below is an example of a Primary timetable.

	7.50	8:10	9.10		10:10 to 10:50	10.50	11:50	12:50 to 1:30	1:30 to 2:30
Sunday	R e g i s t r a t i o n	MATHS	Reading	Library /Reading	B R E A K	WRITING	TOPIC	L U N C H	Drama
Monday		MATHS	WRITING			Modern Foreign Languages	PE		TOPIC
Tuesday		MATHS	WRITING			Music	TOPIC		PSHE (Personal Social Health Economic)
Wednesday		MATHS	WRITING			PE	Computing		TOPIC
Thursday		MATHS	Reading	Assembly		Modern Foreign Languages	Spelling & Grammar		ART/DT

The approximate timings for the subjects are:

- Maths - 5 hrs
- Reading - 1.5 hrs
- Phonics (EY - Y2only) - 2 hours
- Writing - 5 hrs (this includes 1.5 hrs of spelling and grammar)

- PSHE (Personal, Social, Health and Economic Education)
- Topic (these subjects are blended together into inquiry-based and project-based learning )
  - Science - 2 hrs
  - History & Geography - 2hrs
  - Art and Design Technology - 1 hr
  - There is often IT involved in topic learning

### Specialists

- PE - 2 hrs
- Drama - 1 hr
- Modern Foreign Languages - 2 hrs
- Music - 1 hr

Your child will be given a timetable in their planner showing the timings and lessons each day.

After specialist lessons, teachers are able to choose the most suitable time to deliver the Language, Mathematics and Topic. The teachers work together to make many links between the learning in different subjects. A topic lesson may, for example, involve making a 3D model of the digestive system using art skills which is linked to some science learning, and also related to an information text they are writing about eating in English writing lessons.



## Inclusive Learning and EAL

At some stages during a children's school life, they may need additional support to that provided by the class teacher. The Inclusive Learning department at NCBIS Primary



provides support for individuals and groups of students who may, at any point, need support with their learning due to different challenges that they may face. The Inclusive Learning department works closely with class teachers and parents to ensure a collaborative approach to meeting your child's needs.

Working closely with key staff and parents, targets and regular reflections are written with children and parents. Parents are encouraged to contribute to sharing successful learning in the home environment through sharing photos, videos or a comment about their child's progress.

If you are new to NCBIS Primary and your child has previously received learning support or has an Educational Psychologist report, please communicate that with us so that we can put additional support into place as the early identification of need significantly impacts upon your child's progress. Likewise, if you have any concerns about your child, please do contact the Learning Support department to arrange a meeting:

**[inclusionsteamprim@ncbis.co.uk](mailto:inclusionsteamprim@ncbis.co.uk)**

# Home Learning



## Home Learning Menu

Year 2 2023/24 26/4/2024



Please select an activity every other week from the menu below. One activity needs to be completed and handed in every two weeks.  
 For this half term:  
 As well as completing the activities on this Home Learning Menu, you should:  
 - Read every night and learn your spellings.  
 - Complete your homework assignments.

### Unit 4: Sharing the Planet

Preparation	Create	Language	Maths
<b>Activity 1</b> Make a presentation to show the recycling process of all of the following products: • Paper • Glass bottles • Aluminium cans • Plastic bottles You now choose how you want to present it. It could be a powerpoint, poster, booklet or video.	<b>Activity 2</b> Choose materials or your house to create your own model out of materials. How many materials can you use? Do you think the properties of the materials you have used? Be as creative as possible. When you have completed this task - try activity 3.	<b>Activity 3</b> Write an explanation that will show your class how to use the following words: Create, design and build in English each part of your text. (This activity complements the task of your home activity 2)	<b>Activity 4</b> Over one weekend, do you record the temperature every hour you are awake? Create a table to record your results. At the end of day 1, it is only the text that will collect. Do you compare the temperature with another place in the world that same time?
<b>Activity 5</b> Find an object using research. Think of which items are using the computer. Come up with 5 solutions that we use our thinking to do to help solve the problem. The solution is in the form of a video game, booklet or powerpoint presentation.	<b>Activity 6</b> Choose 3 items and create a graph about all your favourite places you have been. Use your knowledge and what you have learnt in Unit 2 to explain why it is a good method and you have chosen the plots.	<b>Activity 7</b> Check your own observation skills of a classroom observation applying what they are for in the world of the school. Explain their special experiments.	<b>Activity 8</b> Do you write your own word problems for the following number sentences? Be creative in your choice of real life situations when you might need to do these calculations. $35 + 5 = 35 + 7$ $8 \times 7 = 56$

When completing these Home Learning Activities please use your imagination!

Home Learning Menus are used to ensure knowledge and understanding is extended beyond the classroom to home and reflect our NCBIS School Motto of *Bringing out the best in everyone* by offering a range of learning opportunities that include both traditional home learning opportunities as well as activities that encourage your children to use their own interests and strengths.

Home Learning Menus are sent home with students for a set period of time; usually for a Unit of Inquiry or half term. Students complete one Home Learning Menu each week.

In addition to the activities on their Home Learning Menu, children have the following homework;

- ☀ reading
- ☀ spelling

Home Learning Menus are created in a variety of styles and mediums and so if you have children in different year groups, their Home Learning Menu may look different depending upon their age and incorporation of technology.

## Reading and phonics

At NCBIS, Phonics is taught from Nursery to Year 3 using the Letters and Sounds Programme. There are 6 Phases (steps) to the system. Phonics workshops are delivered for Parents so that you can support your children at home.



In Nursery, children are exposed to Phase 1 of the Letters and Sounds programme, which focuses on listening skills, rhythm and rhyme, alliteration and oral blending and segmenting.

Reception to Year 3 students work through the remaining 5 Phases (which focus on learning the sounds and using them to read and write) at their own pace.



The children are grouped for Phonics according to their individual stage of learning. Please ask the class teacher about which group your child is in. Phonics lessons happen four days per week, from 8:05 to 8:30 am.

Please look out for our “Phonics Workshop for Parents” on the school calendar.

You can read more about phonics here at:

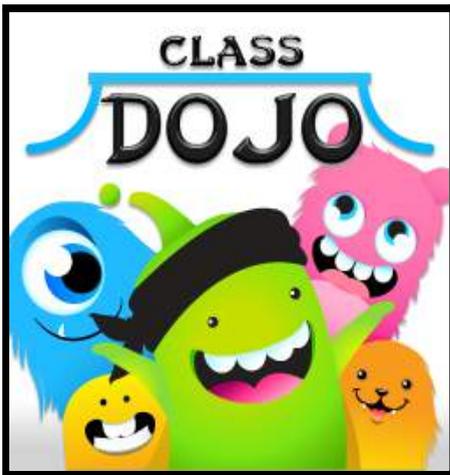
[www.phonicsplay.co.uk](http://www.phonicsplay.co.uk)

**Phonics lead contact: [christina.seeley@ncbis.co.uk](mailto:christina.seeley@ncbis.co.uk)**

## Rewards and recognitions

**At NCBIS** we use class dojo to collect achievement and behaviour points. Achievement points are converted to house points at the end of the week.

When students gain certain numbers of achievement points they receive a certificate that will be given out during Celebration Assemblies.



ClassDojo is a behaviour management tool for the classroom.

Each student has a profile – complete with their own avatar – to which teachers can assign positive (achievement points) and negative points (behaviour points) throughout the lesson

**Blue Bands of Brilliance** may be issued when celebrating exceptional behaviour, effort or quality of work.

The student's work is displayed for the whole school to see in the Primary Building and during one of our Assemblies the Blue Bands of Brilliance are given out. It makes the day special for the students who achieve them, motivates students across the year group to do their best as well as giving a clear link throughout the school.



## Assemblies

Assemblies are usually held every week on Thursday morning between 8:40 – 10:10 am. A list of assemblies will be shared with you, and any changes will be communicated with you. A variety of assemblies are held across the year, which may include;

- Whole primary school assemblies
- Celebration Assemblies
- Music/PE/MFL assemblies
- Year group assemblies
- Guest assemblies, e.g. visiting author

If you would like to support our Primary Assemblies, please let our Primary Office staff know; [primaryoffice@ncbis.co.uk](mailto:primaryoffice@ncbis.co.uk)

Bringing out the best in everyone  
**NCBIS**  
New Cairo British International School

COBIS CIS BSME NCA

At NCBIS we strive to be.....

Knowledgeable Risk-takers Reflective Communicators Thinkers Principled Inquirers Caring Balanced

Learn for Ourselves is making your success. [View Policy](#)

## NCBIS House System

House Points are a great way to celebrate success and to promote a team ethos. The NCBIS House system encompasses the whole school community (including parents!). Children are allocated a house upon admission to NCBIS and siblings are placed in the same house. Students love the house system and are eager to earn points for their team. Our houses are: Air (yellow), Earth (green), Fire (red) and Water (blue) .



Students can earn House Points daily or in sportive, academic and artistic House events that happen throughout the academic year.

Each term the House Cup is awarded to the house with the highest cumulative total for that term. The scores are then combined and at the end of the year the house with the most house points will be awarded the Yearly House Cup.

**House coordinator contact:**

**[ginny.everett@ncbis.co.uk](mailto:ginny.everett@ncbis.co.uk)**

**[paul.kauffmann@ncbis.co.uk](mailto:paul.kauffmann@ncbis.co.uk)**

## Sports programme: PE and sports teams

NCBIS boasts some of the best sporting facilities in New Cairo with a stunning grass football field, purpose built, covered multipurpose courts, a fitness suite with modern fitness equipment and a specific classroom for Sport Science.

All NCBIS pupils are given the opportunity to participate in a wide range of sporting and exercise activities and a range of competitions are available for all abilities. The Physical Education and Extra Curricular sporting provision are closely aligned and pupils are given the opportunity to participate in intra-school, inter-school, regional and international sporting competition. NCBIS prides itself on its "Sport for all" ethos and every pupil is offered the chance to experience, enjoy and excel at Sport, whilst given the tools and knowledge to live a healthy and active lifestyle.

**PE and Sports lead contact:**

**Mr Jamie Lowe**

**[directorofsport@ncbis.co.uk](mailto:directorofsport@ncbis.co.uk)**



## Extra Curricular Activities – ECAs

We offer a wide range of extra-curricular activities for primary children in Years 1-6. These take place after school and are focused on the IBO CAS areas; Creativity, Action and Service as well as competitive and non-competitive sports. We encourage pupils to participate in at least one ECA each week and preferably one from each of the CAS areas.



We encourage parents to lead ECAs. You can let us know if you would like to contribute to or support the ECA programme. Please contact our NCBIS ECA Coordinator for details of the programme.

**Ms Salam Attallah**  
**activities@ncbis.co.uk**

## Peripatetic music lessons

NCBIS has a thriving music department which is always buzzing with activity. The school believes that with the right encouragement and guidance, the life of a child can be enriched through music.



There are some 160 individual music lessons each week, delivered by an outstanding team of visiting musicians, many of whom have outstanding performing credentials. They provide motivation, direction and nurturing needed to any individual student, be it the beginner or the prodigy. Students are actively encouraged to pursue their interest in music and contribute to the group and solo activities available in our busy department. Our one to one support and instrumental tuition delivered up to Grade 8 provided the perfect environment for musicians of all ages to be challenged and to excel.

**Music lead contact: [andrew.davison@ncbis.co.uk](mailto:andrew.davison@ncbis.co.uk)**

## Student Leadership

The Primary School has its very own student leadership body, which work alongside the Primary Leadership Team, in helping to run the school and make improvements to student life.

The Student Council is made up of 1 elected student per class Y2-6. Elections take place at the start of term 1 and every student in Y2-6 has the opportunity to apply for this role. Elected representatives are chosen by the children.

Peer Supporters are students from upper school who volunteer to support children at break times in the friendship garden. Library volunteers are students who show an interest in volunteering to read with other students and help in the library.



## E-safety

In the Primary School children follow a programme of study from the UK in order to learn about e-safety and to develop key skills and knowledge which allow them to be safe online as well as becoming digital citizens. The programme is called “Switched On” and starts in Year 1.

The children benefit from year upon year progression of skills and knowledge using age appropriate material and learning resources. The school also offers parent workshops on being safe online. You will be notified about the dates and times of these in our school bulletins.

## Home Languages

If you require support in a language other than English, please let us know by visiting or emailing the Primary Office.  
**primaryoffice@ncbis.co.uk**

Our students speak a wide variety of Home Languages. If you would like to offer any Home Languages activities please contact  
**activities@ncbis.co.uk**

## Section 3

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### Getting involved in the life of the school

#### Academic involvement

- Parents are invited into school for end of unit celebrations of learning, where you can see the learning outcomes of the children.



#### Volunteering opportunities



- Class coordinator; link between academic staff and the parents of children in the class as well as attending school trips, if needed, during the school year.
- Parents Group\* meetings and activities such as the Christmas Bazaar and International Week.

## Parent Workshops

- Parent volunteers are welcomed into the library to help with the running of the library or into our Primary kitchen to lead a cooking session with our students.



### Activities

- Weekly International Cooking classes are held in school by volunteering parents and open to all parents.
- Weekly Zumba classes in the school gym.
- Weekly community choir during ECA time

The Primary School offers frequent parent workshops throughout the year.



These include workshops on phonics, home learning, positive behaviour management at home, as well as many others. Please look out for the list of workshops in our Primary School Bulletin.